

GENESEE TOWNSHIP
REGULAR MONTHLY MEETING
AGENDA
September 8, 2020

MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

REVIEW & APPROVAL OF: Regular Monthly Meeting Minutes held on August 11, 2020.

PUBLIC COMMENT

REPORTS:

Supervisors:

Roadmaster:

Secretary/Treasurer: I continued to work with Joel Long on the Liquid Fuels audit for most of the month. I have submitted all the documents that he requested to complete the audit. Currently waiting to receive the exit conference memorandum for the audit. I am currently working on the Federal Highway Administration Form 536 that is due September 15th. In preparation for the Budget workshops that will be held in October; I have been continuously compiling information for the 2021 budget. I recently began mailing out second notices to residents that have a Solid Waste delinquent account and have not yet responded to the Township office. The Township office received 3 building permit applications, which have been approved by the local building permit officer and forwarded to ERB Inspections.

Upcoming meetings: On September 14th, PSATS is having a virtual online class on Developing your Township Budget that I would like to attend and is on the agenda under new business.

* Park balances were provided by Roxan Thompson.

Account Balances as of 9/3/20:

General: \$52,504.65

State: \$137,512.64

Impact Fund: \$42,341.02

Solid Waste: \$787.12

Park General: \$8,959.90

Park Building: \$3,331.20

Officers/Boards/Committees:

UNFINISHED BUSINESS:

- Property for sale beside Township. Tax parcel 100-005-044A; .840 acre – First Citizens recommended two names to conduct the appraisal; Dean Appraisals and Diane Young. Secretary Dreas contacted both individuals. Dean appraisals quoted the cost of an appraisal to be \$350 and would be 4-5 weeks out from the order date. Diane Young stated to Secretary Dreas that she does not conduct appraisals this far out from her location in Wellsboro and recommended Dean Appraisals.

NEW BUSINESS:

- Statewide Tax Recovery LLC; Per Capita exemption request form for Ben Grover.
- PSATS virtual training on "Developing your Township Budget" on September 14th. Registration fee is \$35.
- Jason Bilby: Two-year anniversary and performance review, hire date was 9/17/18.
- Schedule Budget Meetings
- Library board has two board appointments where the term length has ended.

- Water Authority has one board appointment where the term length has ended.

ACTION ITEM and/or NOTICE CORRESPONDENCES:

- Anonymous complaint regarding a pavilion and small home/shed that was built in the campground area on wintergreen road that did not submit a building permit. – Vance from ERB Inspections visited the campsite August 14th and found no evidence of any new construction. He observed a pavilion which he knows has been there for a year or more (12 x 10 size, approximately). He feels that no further action is warranted under the UCC, but local laws may apply, and he does not have the authority to enforce those laws (local).
- Letter from PennDOT stating the final inspection for SR 4016 over Orebed Creek Box is scheduled for August 27th. FYI only
- Letter from Roger Bickleman regarding permitted outhouse at the Button Property on Wintergreen Road.
- Letter from Potter County Planning Commission regarding Kevin Smoker; Potter County Subdivision and Land Development Number 2812.

REVIEW & APPROVAL: of financial reports and bills that come due

ADJOURNMENT